



TROY COMMUNITY CENTER BIRTHDAY PARTY RESERVATION FORM

3179 Livernois, Troy, MI 48083
Phone: 248.524.3484; Fax: 248.689.6497
www.troymi.gov/parksrec

Reservation # _____
Staff Initials _____
Date _____

Applicant's Name _____ E-mail _____

Address _____ City _____ Zip Code _____

Daytime Phone _____ Evening Phone _____ Surprise: Yes _____ No _____

Date Requested _____ Name of Birthday Child _____ Age on Birthday _____

Favorite Colors Circle up to 3: Green Yellow Red Blue Bright Blue Pink Purple Circle One: Boy Girl

Pick Your Party Time: Party Room is available for one hour only.

- | | | |
|---|---|---|
| Friday | Saturday | Sunday |
| <input type="checkbox"/> 6:30 - 9:00 pm (pool only) | <input type="checkbox"/> 11:30 am - 2:00 pm (pool only) | <input type="checkbox"/> 1:00 - 3:30 pm (pool only) |
| | <input type="checkbox"/> 1:00 pm - 3:30 pm | <input type="checkbox"/> 2:30 - 5:00 pm (pool only) |
| | <input type="checkbox"/> 2:30 pm - 5:00 pm | |

Pick your party, make selections and customize for your type of fun!

Pure Fun # Guest in Package _____

Pure Fun includes: Invitations, 1 ½ hours in pool or gym, hour in party room, birthday centerpiece, table coverings for the kids and cake table (if you bring cake) and goodie bags.

- ☐ \$120 Pass Holder (12 guests), \$7 per person additional guests
☐ \$130 Resident (12 guests), \$8 per person additional guests
☐ \$145 Non-resident (12 guests), \$9 per person additional guests

Pick your type of fun (for both see Party Plus):

- ☐ Pool Party
☐ Gym Party

Food options are not available with this package, please see All Smiles. You are welcome to bring a Birthday Cake.

Party Plus Items - Activity and Food Additions

- ☐ Gym or Pool time added to a package \$60
☐ Inflatable added to a Gym Package \$40

Extra large pizzas w/ one topping, not available with Pure Fun \$12

☐ Cheese ☐ Meat _____ ☐ Veggie _____

Additional 2-liter beverages, not available with Pure Fun \$ 3

☐ Coke ☐ Diet Coke ☐ Root Beer ☐ Sprite ☐ Lemonade ☐ Apple Juice (Add \$2)

For salads please inquire at time of booking with party planner.

You are welcome to bring a Birthday Cake to the celebration. Remember the candles, server, matches, plates and forks. No other outside food or beverages is permitted.

All Smiles # Guest in Package _____

All Smiles includes: Invitations, 1 ½ hours in pool or gym, hour in party room, birthday centerpiece, table coverings for the kids and cake table (if you bring cake), pizza—two slices per guest, plates and napkins for pizza, cups, two 2-liter beverages and goodie bags.

- ☐ \$165 Pass Holder (12 guests), \$10 per person additional guests
☐ \$175 Resident (12 guests), \$11 per person additional guests
☐ \$195 Non-resident (12 guests), \$12 per person additional guests

Choice of 2 extra large pizzas w/ one topping (12 slices/pizza)

☐ Cheese ☐ Meat _____ ☐ Veggie _____

Choice of two 2-liter beverages:

☐ Coke ☐ Diet Coke ☐ Root Beer ☐ Sprite ☐ Lemonade ☐ Apple Juice (Add \$2)

Pick your type of fun (for both see Party Plus):

- ☐ Pool Party ☐ Gym Party

Important to Know:

- Please note cakes may be brought in to any party, don't forget your paper products, silver wear, candles and matches.
- No food other than cake may be brought into the facility.
- Drinks are available for purchase.
- All parties end in the Birthday Room.
- Party Hostess will greet you, review the celebration plan, assist with serving (if the package includes food) and return to clean up.
- Please remind guest to bring towels for showers or the pool and a lock if lockers will be used.
- Refunds will be not be issued for parties cancelled within a week of the scheduled party date.

Parent/Child Ratios:

Ratios (please ensure you have adequate supervision for safety and enjoyment)

- Under 10 years of age = 1 to 5 adult/child ratio. Must directly supervise. Any children under 52" must have an adult in the water an arms length away.
- 10 - 17 years of age = 1 to 10 adult/child ratio. Must directly supervise.

This application is not valid until authorized by the City of Troy and signed below as acknowledgment and agreement to all the terms and conditions. Payment is due in full and includes a \$60 non-refundable deposit at time of reservation. Refunds will not be issued for parties cancelled within a week of the party date. Final count required 96 hours prior to party. All parties end in Birthday Room. Final headcount is due and must be paid for 96 hours in advance. All rules and adult/child ratios must be followed while using the building, including parents directly supervising children in the water. Outside food and beverages are not permitted except for birthday cakes.

Applicant's Signature: _____

Visa/Master Card #: _____ Expiration Date: _____

Signature authorizes City of Troy to charge your credit card for party costs and expenses incurred after initial payment.